

Volunteer Ambassadors – Fundraising

Our mission is to provide information and support for anyone affected by cancer, offering practical ways of enhancing physical, psychological, and emotional wellbeing.

We are an award-winning charity which relies heavily on donations from individuals and organisations to support people through their cancer journey from diagnosis, through treatment and then post-discharge. We help them to start rebuilding their lives and promote self-management. We also support carers and family members to deal with these changes and bereaved relatives. We do this by providing counselling, complementary therapies, wellbeing classes, and supporting information, tailored to the needs of our users at, and around, our purpose-built centre in Isleworth. Our services are free of charge, but donations are always welcome.

This role aims to support us by acting as an ambassador for the charity sharing information about the services and support provided, using leaflets, publications, case studies and real examples, in order to inspire those affected by cancer to contact and register for our services and inspire businesses and organisations to want to support us and fundraise on our behalf.

Time Commitment – Flexible

Main Duties

- To act as a professional ambassador on behalf of Mulberry Cancer Support (The Mulberry Centre).
- To learn and present information about the current services provided to support people affected by cancer and their associated costs.
- To assist or take part in talks/presentations at specified venues and community events by appointment and inspire those present to utilise our services (If they qualify) and/or support us financially by fundraising on our behalf.
- To record details of attendance, and feedback from any organisations/businesses visited which may add value to future presentations.
- Any other suitable related tasks and duties that maybe set by the Head of Fundraising & Engagement.

Volunteer Specification

- Ability to learn and convey what the charity offers to people affected by cancer and the associated costs involved. You can acquire this information via our website and newsletter and updates from your Lead.
- Ability to take part in talks/events where you can raise our profile.
- Good communication skills.
- Ability to work unsupervised where necessary.
- The ability to travel to and access specific locations/appointments as directed by the Head of Fundraising & Engagement.

Support and Training

- You will be provided with an induction covering the objective of the role, the work of the charity, and its procedures and policies relevant for your volunteering role.
- We will do our best to assist your volunteering role with us. This will include evaluation sessions and keeping you updated with all the relevant information on what support The Mulberry Centre offers.
- There will be an initial 3-month review with your Lead.
- Expenses are reimbursed for travel incurred to carry out your volunteering duties. The reimbursement of any other 'out of pocket' expenses is subject to prior approval by your Lead.

Next Steps

- All applicants will be asked to complete a Volunteer Application Form and confidentiality agreement and provide two referees.
- Candidates with the appropriate experience/skills for the role for which they have applied will be interviewed by the Lead associated to the role.
- References will be taken up on successful candidates.
- All new volunteers will be given role specific induction/training by their Lead and the Volunteer Lead will provide general induction to the Centre, the general handbook and relevant information pertaining to policies and procedures, and will be asked to sign the Volunteer Agreement, confirming their commitment to the Centre.
- Subject to satisfactory references, and completion of documentation an individual may start volunteering and a review will be carried out by their Lead after three months.
- Short-term volunteers providing support on an ad-hoc basis are not required to go through all the recruitment procedures unless they start volunteering on a more regular basis or their hours increase beyond 5 hours a month.

Further information: E-mail: volunteer@themulberrycentre.co.uk

Responsible to: **Head of Fundraising & Engagement**